



City of Long Beach
DEPARTMENT OF HUMAN RESOURCES

REQUEST TO HIRE A RETIRED PERS MEMBER

REQUESTING DEPARTMENT

Retiree Name _____

Social Security No. _____

Date of Hire _____

Request for approval to hire retiree under the following provisions:

1. Check one box. ☐ **HIRE ON CONTRACT:** Attach photocopy of the completed consultant/professional services form.
☐ **HIRE ON PAYROLL:** Provide position title: _____
2. Check one box. Employment will comply with the provisions of Government Code Sections 21150 through 21158. The specific "rule" to be followed is:
☐ 960 Hours per Calendar Year Rule *
☐ Temporary Vacancy Rule *
List special skills: _____
☐ Employment meets the definition of independent contractor; thus not subject to above "rules" *
(Refer to bottom for explanation of rules)
3. The departmental representative and department to contact for further information is: _____

Name/Title

Department

Phone Extension

Department Head or Designee

Date

HUMAN RESOURCES DEPARTMENT

- ☐ Request approved under provisions of _____ Rule.
☐ Request approved, employment meets definition of independent contractor.
☐ Request denied.

Director of Human Resources or Designee

Date

960 HOURS PER CALENDAR YEAR RULE

Upon appointment by the appointing power of a state agency or any other employer either during an emergency to prevent stoppage of public business or because the retired employee has skills needed in performing work of limited duration. These appointments shall not exceed a total for all employers of 120 working days or 960 hours in any calendar year, and the rate of pay for the employment shall not be less than the minimum, nor exceed that paid by the employer to other employees performing comparable duties.

TEMPORARY VACANCY RULE

Upon appointment by the governing body of a contracting agency to a position deemed by the governing body to be of a limited duration and requiring specialized skills. The appointment shall be only to fill a temporary vacancy until a permanent appointment can be made by the governing body.